



Adult
Education

AGE WAIVERS FOR GED® TESTING

for Alabama's 16- and 17-Year-Olds



Alabama Community College System | Adult Education Division

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Age Waiver Questions

Kim Gaines
GED and Instructional Coordinator
agewaivers@accs.edu
(256) 293-4567 (Leave a message including your email address if no answer.)



General Information

- Submission** All documents and test scores must be submitted to:
[GED Test Application for 16- & 17-Year-Old Test Takers - ACCS Forms \(https://accs.adulted.us/agewaivers/\)](https://accs.adulted.us/agewaivers/)
- Residency** All students must be Alabama residents.
- Pre-Testing** All 16-year-olds (except those court-ordered to test) must undergo Test of Adult Basic Education (TABE) **or** GED Ready® testing at a local [Adult Education Provider \(https://www.accs.edu/adulteducation/adult-education-providers/\)](https://www.accs.edu/adulteducation/adult-education-providers/). These assessments are free.
- GED Ready® Math and Language Arts practice tests can be taken as part of the [See 4 Free Program](#). Information about See 4 Free GED practice testing for 16- and 17-year-olds can be found in the [Appendix](#).
- Contact your [local program](#) for information on both tests.
- Processing** Although most age waivers are processed the same day, allow five business days for processing.
- Forms** The following forms are located at the end of this document:
- Certificate of Exemption
 - Exit Interview Form
 - Parent Permission Form
- Questions** For questions about 16- and 17-year-olds taking the GED test in Alabama, email agewaivers@accs.edu.



16-Year-Olds Withdrawn from Alabama Public School

- ❑ **GED Account.** Create an account at www.GED.com.
 - ❑ **Parent Permission.** Complete the [Parent Permission Form](#) and get it notarized.
 - ❑ **Proof of Withdrawal.** Complete the [Certificate of Exemption](#).
 - ❑ **Identification.** Copy/scan the applicant's identification card.
 - ❑ **Proof of Residency.** If the ID card above does not have an Alabama address on it, you must also provide [proof of Alabama residency](#). For more information, see the Appendix or email agewaivers@accs.edu.
 - ❑ **Pre-Test Scores.** 16-year-olds must prove readiness to take the real GED exam. They must take and submit scores from one of the following pre-tests.
 - a. Test of Adult Basic Education (TABE) - Math, Language Arts, and Reading. (Score a minimum of ASE low, Level 5, is required in all three sub-skill tests.)
- OR**
- b. GED Ready® Math **and** Language Arts practice tests. (Score 145 or higher on both. Social Studies and Science practice test scores are not required.)

Tests are no charge and must be taken in a proctored environment with an [Adult Education Program](#) test administrator or teacher.

- ❑ **Submission.** Submit all documents to [GED Test Application for 16- & 17-Year-Old Test Takers - ACCS Forms](#) (<https://accs.adulted.us/agewaivers/>)

Although most age waivers are processed the same day, allow five business days for processing.



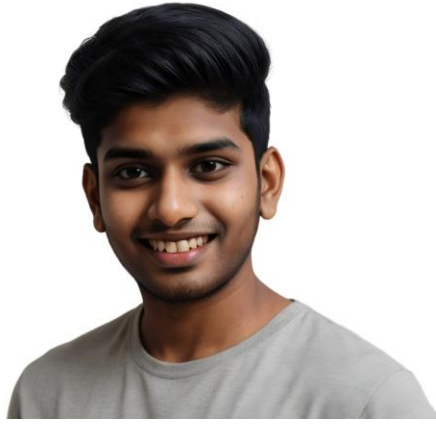
16-Year-Olds Withdrawn from Non-Public, Out-of-State, or Homeschools

- ❑ **GED Account.** Create an account at www.GED.com.
 - ❑ **Parent Permission.** Complete the [Parent Permission Form](#) and get it notarized.
 - ❑ **Proof of Withdrawal.** Provide a copy of the student's withdrawal form from previous school. If the child was withdrawn from homeschool or out-of-state school, completion of the prior step may be sufficient. You will be notified if additional information is required.
 - ❑ **Identification.** Copy/scan the applicant's identification card.
 - ❑ **Proof of Residency.** If the ID card above does not have an Alabama address on it, you must also provide [proof of Alabama residency](#). For more information, see the Appendix or email agewaivers@accs.edu.
 - ❑ **Pre-Test Scores.** 16-year-olds must prove readiness to take the real GED exam. They must take and submit scores from one of the following pre-tests.
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17-Year-Olds Withdrawn from Alabama Public School

- ❑ **GED Account.** Create an account at www.GED.com.
- ❑ **Parent Permission **OR** Proof of Withdrawal.** Complete the [Parent Permission Form](#) and get it notarized **OR** complete the [Exit Interview Form](#) and obtain appropriate signatures.
- ❑ **Identification.** Copy/scan the applicant's identification card.
- ❑ **Proof of Residency.** If the ID card above does not have an Alabama address on it, you must also provide [proof of Alabama residency](#). For more information, see the Appendix or email agewaivers@accs.edu.
- ❑ **Submission.** Submit all documents to [GED Test Application for 16- & 17-Year-Old Test Takers - ACCS Forms](#) (<https://accs.adulted.us/agewaivers/>).

Although most age waivers are processed the same day, allow five business days for processing.



17-Year-Olds Withdrawn from Non-Public, Out-of-State, or Home School

- ❑ **GED Account.** Create an account at www.GED.com.
- ❑ **Parent Permission OR Proof of Withdrawal.** Complete the [Parent Permission Form](#) and get it notarized OR provide a copy of the student's withdrawal form from previous school. If the child was withdrawn from homeschool or out-of-state school, completion of the prior step may be sufficient. You will be notified if additional information is required.
- ❑ **Identification.** Copy/scan the applicant's identification card.
- ❑ **Proof of Residency.** If the ID card above does not have an Alabama address on it, you must also provide [proof of Alabama residency](#). For more information, see the Appendix or email agewaivers@accs.edu.
- ❑ **Submission.** Submit all documents to [GED Test Application for 16- & 17-Year-Old Test Takers - ACCS Forms](#) (<https://accs.adulted.us/agewaivers/>).

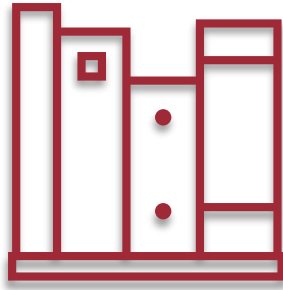
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16- or 17-Year-Olds Court-Ordered to Take the GED Test

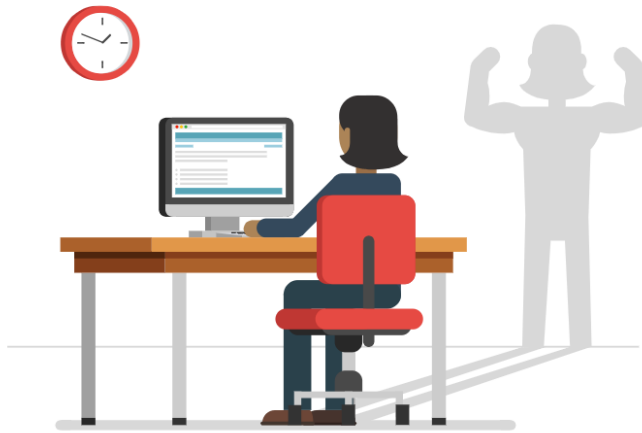
- ❑ **GED Account.** Create an account at www.GED.com.
- ❑ **Court Order.** Submit court order to [GED Test Application for 16- & 17-Year-Old Test Takers - ACCS Forms](https://accs.adulted.us/agewaivers/) (<https://accs.adulted.us/agewaivers/>).

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Appendix

See 4 Free Program for 16- or 17-Year-Olds
Proof of Residency
Certificate of Exemption
Exit Interview Form
Parent Permission Form



See 4 Free GED Ready® Practice Testing

With the *See 4 Free* program, students may be able to free GED Ready® practice testing at their local [Adult Education program](#).

- 16-year-olds can benefit from *See 4 Free* testing to take GED Ready® Math and Language Arts practice tests, thereby fulfilling the pre-GED-testing requirement. (Alternatively, students can also take TABE tests at their local adult education program.
- Adult Education providers may also administer Social Studies and Science GED Ready® practice tests even though they do not fulfill the required pre-GED test requirement.
- 17-year-olds may also benefit from free *See 4 Free* practice tests even though they are not required.

Contact your local [Adult Education program](#) for details and policies.



Proof of Residency

The following list is not exhaustive and is intended to illustrate the range of documentation that could be used as proof of residency.

Items below can be submitted by the student, parent, or residential program.

For specific questions regarding proof of residency: agewaivers@accs.edu or 334-293-4567.

- Alabama driver's license, driver's permit, or non-driver's ID
- Alabama employer-issued ID Card
- Verification of employment from an Alabama employer, such as a paycheck stub or written verification letter
- Employee photo ID from any government-related entity within the state of Alabama
- Student photo ID from a public or private college, university, or high school within the state of Alabama
- Photo ID card issued by Alabama Department of Corrections (DOC)
- Referral by a career center (for programs in state border counties only)
- Sworn affidavit of residency
- Utility bills, lease agreements, immigration documents, etc. can be used in certain circumstances.

Certificate of Exemption

All persons between the ages of seven and 17 years of age are required by State Law to attend school for the minimum number of scholastic days prescribed by the State Board of Education. All students must attend school or must be instructed privately unless the student holds a Certificate of Exemption. In accordance with State Law, a student in the following categories may obtain a Certificate of Exemption from the superintendent of his/her local education agency.

Indicate the reason for the Certificate of Exemption request:

- ☐ A person whose physical or mental condition prevents attendance or makes attendance inadvisable. Such physical or mental incapacities must be certified by the county health officer or a licensed, practicing physician.
- ☐ A person 17 years of age or older.
- ☐ A person who has completed the course of the study in the public schools of Alabama.
- ☐ A student who lives more than two miles from public school where lack of transportation would require that the student walk to school.
- ☐ A person who is legally and regularly employed under the provisions of Child Labor Laws and who holds a permit to work under the terms of Child Labor Laws.
- ☐ A student who withdrew from school at age 16 during the current school year.

Any student not holding a Certificate of Exemption shall be required to attend public schools.

Name of Student: _____

Name of School and School System: _____

☐ Certificate of Exemption Approved

☐ Certificate of Exemption Denied

Superintendent Signature

Date

Parent/Guardian Signature

Date

Student Signature

Date

Student Exit Interview																
School System:			Date:													
School:																
Student Name (First, Middle, Last):																
Student Grade:		Date of Birth:		Student ID Number:												
Participants of the Student Exit Interview:																
<input type="checkbox"/> Discussed the student's reason(s) for dropping out of school. <div style="display: flex; justify-content: space-between; margin-top: 5px;"> <div> <input type="checkbox"/> Relationship With Fellow Students <input type="checkbox"/> Academic Difficulties/Credit Loss <input type="checkbox"/> Behavior Problems <input type="checkbox"/> Physical Illness <input type="checkbox"/> Marriage </div> <div> <input type="checkbox"/> Student-Staff Relations <input type="checkbox"/> Dislike of School Experience <input type="checkbox"/> Employment <input type="checkbox"/> Needed at Home <input type="checkbox"/> Parental Influence </div> <div> <input type="checkbox"/> Language Difficulty <input type="checkbox"/> Entered Military Service <input type="checkbox"/> Attendance Issues <input type="checkbox"/> Other </div> </div>																
<input type="checkbox"/> Discussed intervention strategies previously provided by school faculty/staff. (Describe strategies below.) <input type="checkbox"/> Provided information regarding the negative impacts of not receiving a high school diploma, which seriously affects future employment and earning potential. <input type="checkbox"/> Explained other negative consequences such as losing his/her driver's license. <input type="checkbox"/> Discussed other options and opportunities provided through school programs or classes. (Describe options below.) <input type="checkbox"/> Provided information for other available community programs. (Identify below.) <input type="checkbox"/> Explained other possible educational opportunities for students such as private school, church school, private tutor, or community college. Explanations of intervention strategies, other options provided, and available community programs.																
GED/community college information was provided to student. <input type="checkbox"/> Yes <input type="checkbox"/> No																
Will student take the GED? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Uncertain																
If yes, where does he/she plan to attend?																
I acknowledge that I have been advised of the importance of staying in school and staying in school to receive my high school diploma.			I acknowledge that I have been advised of the importance of staying in school and keeping my child in school to receive his/her high school diploma.													
Student Signature:			Parent/Guardian Name:													
Address:			Signature:													
			Telephone:													
Telephone:																
Interview Participants:																
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #d3d3d3;"> <th style="width: 33%;">Name</th> <th style="width: 33%;">Position</th> <th style="width: 34%;">Signature</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>					Name	Position	Signature									
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For a student who failed to return to school or did not officially withdraw, describe attempts to contact the student and his/her parent or guardian.																
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I acknowledge that an exit interview was conducted and the student and the student's parent or legal guardian has been advised that withdrawal from school shall likely reduce the student's future earning potential and increase the student's likelihood of being unemployed in the future.																
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Principal	Name	Signature	Date													

GED® Test/Adult Ed Class Parent/Guardian Permission Form

Student	School
<div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Student's Name </div> <div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Social Security Number </div> <div> <div style="border-bottom: 1px solid black; width: 100%;"></div> Date of Birth </div>	<div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Former School Name (if any) </div> <div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> City/State </div> <div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Withdrawal Date </div> <div style="margin-bottom: 10px;"> <input type="checkbox"/> Public School </div> <div> <input type="checkbox"/> Non-Public/Out-of-State School </div>
Parent/Guardian	Notary
<p>I certify that I am the of parent/legal guardian of the above student who last attended and has officially withdrawn from the above educational institution.</p> <p>By signing below, I hereby grant this student permission to take the GED® test and/or attend GED classes.</p> <p>Signed this ____ day of _____, _____</p> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Signature </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Printed Name </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Title (i.e., Parent, Principal, Guardian) </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Phone Number </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Email Address </div>	<div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> State of </div> <div style="margin-bottom: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> County of </div> <p>On this day, personally appeared before me:</p> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Parent/Legal Guardian </div> <p>To me known to be the person(s) described in and who executed the within and foregoing instrument and acknowledged that he/she signed the same as his/her voluntary act and deed, for the uses and purposes therein mentioned.</p> <p>Witness my hand and official seal here to affixed this</p> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> ____ day of _____, _____. </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> Notary Signature </div> <div style="margin-top: 10px;"> <div style="border-bottom: 1px solid black; width: 100%;"></div> My Commission Expires </div> <div style="text-align: center; margin-top: 20px;"> Notary Seal </div> <div style="border: 1px solid black; border-radius: 15px; width: 150px; height: 80px; margin: 10px auto;"></div>



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